



Privacy & GDPR Policy Statement

The Barnfield group of companies take your privacy seriously and will only use personal information for legitimate purposes necessary to support and respond to genuine stakeholder interest in our business. We will never sell your data.

All Barnfield employees adhere to the General Data Protection Regulation (GDPR) and are aware of their personal responsibilities about the way they process customer data. Employees are provided with GDPR training and are obliged to operate under our privacy policy at all times.

Aims

When handling personal data, we adhere to the following primary principles:

- Data is obtained and used for our specific business purpose.
- Data is kept on file for a reasonable duration of time to accompany relevant records, for example warranties.
- Data is not kept for longer than necessary.
- Processing is lawful, fair and transparent.
- Digital data is kept in a computer systems which are password protected, safe and secure.
- We follow a strict disciplinary process for any negligence or GDPR breach.
- We use partners suppliers who have GDPR policies in place.

Objectives

Nobody's personal data shall be shared with unconnected third parties without their consent.

All personal data shall be protected from third party theft, using proven digital and physical security measures.

All staff engaged in handling personal data shall be trained in GDPR and follow our full privacy policy.

Responsibilities and Commitment

We support the right to be forgotten. If you would like your data to be erased from our system, please let us know by contacting our Data Protection Officer (DPO) Andrew Couper. You may also view our full Privacy Policy and Data Subject Access Response polices on request.

If you have any queries regarding your data, please submit a data subject access request to info@barnfieldconstruction.co.uk where your concerns will be managed by our DPO.

Periodic review

This policy will be reviewed annually, or more frequently in the event of any changes to statutory requirements or any evidence that the policy is not fully effective.

Tim Webber
Chairman & Managing Director
Date: 31/01/2024